



## QUALIFICATION FILE

< Taxi Driver >

Short Term Training (STT)  Long Term Training (LTT)  Apprenticeship

Upskilling  Dual/Flexi Qualification  For ToT  For ToA

General  Multi-skill (MS)  Cross Sectoral (CS)  Future Skills  OEM

NCrF/NSQF Level: 3

Submitted By:

< Automotive Skills Development Council >

< E-113, Okhla Industrial Estate, Phase - III, New Delhi - 110020 >

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## Section 1: Basic Details

1.	<b>Qualification Name</b>	Taxi Driver																
2.	<b>Sector/s</b>	Automotive																
3.	<b>Type of Qualification:</b> <input type="checkbox"/> New <input type="checkbox"/> Revised <input checked="" type="checkbox"/> Has Electives/Options <input type="checkbox"/> OEM <input checked="" type="checkbox"/> Rationalised	<b>NQR Code &amp; version of existing/previous qualification:</b> <i>(change to previous, once approved)</i> NCVET- QG-03-AU-00716-2023-V1.1-ASDC	<b>Qualification Name of existing/previous version:</b> Taxi Driver															
4.	<b>a. OEM Name</b> <b>b. Qualification Name</b> <i>(Wherever applicable)</i>																	
5.	<b>National Qualification Register (NQR) Code &amp;Version</b> <i>(Will be issued after NSQC approval)</i>	QG-03-AU-03582-2025-V2-ASDC	<b>6. NCrF/NSQF Level: 3</b>															
7.	<b>Award (Certificate/Diploma/Advance Diploma/ Any Other</b> <i>(Wherever applicable specify multiple entry/exits also &amp; provide details in annexure)</i>	Certificate																
8.	<b>Brief Description of the Qualification</b>	A Taxi Driver is also called Chauffeur, Cab Driver or simply Cabbie. Individuals at this job need to help passengers in commuting from one destination to another in the private / hire vehicles.																
9.	<b>Eligibility Criteria for Entry for Student/Trainee/Learner/Employee</b>	<b>a. Entry Qualification &amp; Relevant Experience:</b> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>10th Class with 1 year NAC/NTC</td> <td></td> </tr> <tr> <td>2</td> <td>10th Class pass</td> <td>1.5 years of relevant experience</td> </tr> <tr> <td>3</td> <td>11th Class Pass</td> <td></td> </tr> <tr> <td>4</td> <td>Certificate-NSQF Level 2.5</td> <td>1.5 Years of relevant experience</td> </tr> </tbody> </table> <b>b. Age: &lt;19 Years&gt;</b>		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	10th Class with 1 year NAC/NTC		2	10th Class pass	1.5 years of relevant experience	3	11th Class Pass		4	Certificate-NSQF Level 2.5	1.5 Years of relevant experience
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)																
1	10th Class with 1 year NAC/NTC																	
2	10th Class pass	1.5 years of relevant experience																
3	11th Class Pass																	
4	Certificate-NSQF Level 2.5	1.5 Years of relevant experience																
10.	<b>Credits Assigned to this Qualification, Subject to Assessment</b> <i>(as per National Credit Framework (NCrF))</i>	Min-9 Max-11	<b>11. Common Cost Norm Category (I/II/III)</b> <i>(wherever applicable):</i> II															
12.	<b>Any Licensing requirements for Undertaking Training on This Qualification</b> <i>(wherever applicable)</i>	Valid LMV Permanent/Learner license, Assessment conducted only after permanent driving license																

13.	<b>Training Duration by Modes of Training Delivery</b> ( <i>Specify Total Duration as per selected training delivery modes and as per requirement of the qualification</i> )	<input checked="" type="checkbox"/> Offline <input type="checkbox"/> Online <input type="checkbox"/> Blended					
		<b>Training Delivery Modes</b>	<b>Theory (Hours)</b>	<b>Practical (Hours)</b>	<b>OJT Mandatory (Hours)</b>	<b>Viva (Hours)</b>	<b>Total (Hours)</b>
		Classroom (offline)	124	146	30	-	300
		Online					
		<i>(Refer Blended Learning Annexure for details)</i>					
14.	<b>Aligned to NCO/ISCO Code/s</b> ( <i>if no code is available mention the same</i> )	NCO-2015/5211.0302					
15.	<b>Progression path after attaining the qualification</b> ( <i>Please show Professional and Academic progression</i> )	<ul style="list-style-type: none"> <li>Commercial Vehicle Driver</li> </ul>					
16.	<b>Other Indian languages in which the Qualification &amp; Model Curriculum are being submitted</b>						
17.	<b>Is similar Qualification(s) available on NQR-if yes, justification for this qualification</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No URLs of similar Qualifications:					
18.	<b>Is the Job Role Amenable to Persons with Disability</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", specify applicable type of Disability:					
19.	<b>How Participation of Women will be Encouraged</b>	Yes					
20.	<b>Are Greening/ Environment Sustainability Aspects Covered</b> ( <i>Specify the NOS/Module which covers it</i> )	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
21.	<b>Is Qualification Suitable to be Offered in Schools/Colleges</b>	Schools <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Colleges <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
22.	<b>Name and Contact Details of Submitting / Awarding Body SPOC</b> ( <i>In case of CS or MS, provide details of both Lead AB &amp; Supporting ABs</i> )	Name: Mr.Arindam Lahiri Email: Ceo@asdc.org.in Website: www.asdc.org.in <p style="text-align: right;">Contact No.: 011-42599800</p>					
23.	<b>Final Approval Date by NSQC: 18-02-2025</b>	24. Validity Duration: 3 Years			25. Next Review Date: 18-02-2028		

## Section 2: Module Summary

### NOS/s of Qualifications

(In exceptional cases these could be described as components)

#### Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

*Th.-Theory Pr.-Practical OJT-On the Job Man.-Mandatory Training Rec.-Recommended Proj.-Project Vi-Viva*

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Organize work and resources (Road Transportation)	ASC/N9809 NOS Version No. 1.0	Non-Core	3	2	20	40	-	-	60	50	30	-	20	100	10
2.	Driving Light Motor Vehicle (LMV) safely	ASC/N9704 NOS Version No. 1.0	Core	3	3	50	40	-	-	90	30	50	-	20	100	25
3.	Ensure roadworthiness of Electric Vehicle (EV)	ASC/N9606 NOS Version No. 2.0	Core	3	2	20	40	-	-	60	30	50	-	20	100	20
4.	Employability Skills	DGT/VSQ/N0102	Non-Core	3	2	12	18	-	-	30	20	30	-	-	50	10
5.	OJT							30		30						
<b>Duration (in Hours) / Total Marks</b>						<b>10</b>	<b>102</b>	<b>138</b>	<b>30</b>	<b>270</b>	<b>130</b>	<b>160</b>	<b>-</b>	<b>60</b>	<b>350</b>	<b>65</b>

#### Elective NOS/s:

##### Elective 1: Delivery Driver

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Perform passenger taxi	ASC/NAAA	Core	3	1	12	18			30	30	50	-	20	100	35

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks						
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)	
	operations	A NOS Version No. 1.0															
<b>Duration (in Hours) / Total Marks</b>						1	12	18			30	30	50	-	20	100	35

**Elective 2: Passenger Driver**

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks						
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)	
1.	Deliver Goods and Couriers in LMV	ASC/NBBB B NOS Version No. 1.0	Core	3	1	12	18			30	30	50	-	20	100	35	
<b>Duration (in Hours) / Total Marks</b>						1	12	18			30	30	50	-	20	100	35

**Optional NOS/s:**

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
<b>Duration (in Hours) / Total Marks</b>																

**Assessment - Minimum Qualifying Percentage**Please specify **any one** of the following:

**Minimum Pass Percentage – Aggregate at qualification level: 70 %** (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

**Minimum Pass Percentage – NOS/Module-wise: 70 %** (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

### Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Trainer Prerequisites					Remarks	
		Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		
				Years	Specialization	Years		Specialization
		Graduate	Any discipline	2	Driving	1	Driving	Should have 5 years old driving license of the same category
		Graduate	Any discipline	3	Driving	0	Driving	
		Certificate-NSQF	Driver Trainer L5	2	Driving	1	Driving	
		ITI	Mechanic Motor Vehicle	2	Driving	1	Driving	
		ITI	Mechanic Motor Vehicle	3	Driving	0	Driving	
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	As above						
3.	Tools and Equipment Required for Training	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "Yes", details to be provided in Annexure)						
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer							

## Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	<b>Assessor Prerequisites</b>					Remarks		
		Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience			
				Years	Specialization	Years		Specialization	
		Graduate	Any discipline	3	Driving	1		Driving	Should have 5 years old driving license of the same category
		Graduate	Any discipline	4	Driving	0		Driving	
		Certificate- NSQF	Driver Trainer L5	3	Driving	1		Driving	
ITI	Mechanic Motor Vehicle	3	Driving	1	Driving				
ITI	Mechanic Motor Vehicle	4	Driving	0	Driving				
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	As above							
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)								
4.	Assessment Mode (Specify the assessment mode)	Formative, Summative & Skill Assessment							
5.	Tools and Equipment Required for Assessment	<input checked="" type="checkbox"/> Same as for training <input type="checkbox"/> Yes <input type="checkbox"/> No (details to be provided in Annexure-if it is different for Assessment)							

## Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No):
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2.	<b>Latest Market Research Reports or any other source (not older than 2 years) (Yes/No):</b>
3.	<b>Government /Industry initiatives/ requirement (Yes/No):</b> Yes
4.	<b>Number of Industry validation provided:</b> 4
5.	<b>Estimated nos. of persons to be trained and employed:</b>
6.	<b>Evidence of Concurrence/Consultation with Line Ministry/State Departments:</b> Yes If "No", why:

## Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	<b>Annexure:</b> NCrf/NSQF level justification based on NCrf level/NSQF descriptors <i>(Mandatory)</i>	
2.	<b>Annexure:</b> List of tools and equipment relevant for qualification <i>(Mandatory, except in case of online course)</i>	<i>Specified in the Model Curriculum</i>
3.	<b>Annexure:</b> Detailed Assessment Criteria <i>(Mandatory)</i>	<i>Specified in the Model Curriculum</i>
4.	<b>Annexure:</b> Assessment Strategy <i>(Mandatory)</i>	<i>Specified in the Model Curriculum</i>
5.	<b>Annexure:</b> Blended Learning <i>(Mandatory, in case selected Mode of delivery is "Blended Learning")</i>	
6.	<b>Annexure:</b> Multiple Entry-Exit Details <i>(Mandatory, in case qualification has multiple Entry-Exit)</i>	
7.	<b>Annexure:</b> Acronym and Glossary <i>(Optional)</i>	
8.	<b>Supporting Document:</b> Model Curriculum <i>(Mandatory – Public view)</i>	<i>Specified in the Model Curriculum</i>
9.	<b>Supporting Document:</b> Career Progression <i>(Mandatory - Public view)</i>	<i>Specified in the Model Curriculum</i>
10.	<b>Supporting Document:</b> Occupational Map <i>(Mandatory)</i>	<i>Specified in the Model Curriculum</i>
11.	<b>Supporting Document:</b> Assessment SOP <i>(Mandatory)</i>	<i>Specified in the Model Curriculum</i>
12.	<b>Any other document you wish to submit:</b>	

## Annexure: Evidence of Level

NCrf/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrf/NSQF level descriptor	NCrf/NSQF Level
<b>Professional Theoretical</b>	Person may carry out a job which may require limited range of activities routine	Light Motor Vehicle Driver will	<b>3</b>

<b>Knowledge/Process</b>	<p>and predictable.</p> <ul style="list-style-type: none"> <li>☑ Organize work and resources (Road Transportation)</li> <li>☑ Interact effectively with colleagues and customers (Road Transportation)</li> <li>☑ Drive responsibly and ensure road worthiness of vehicle</li> <li>☑ Ensure roadworthiness of Electric Vehicle (EV)</li> </ul>	<p>be responsible for driving a light Motor Vehicle (LMV) safely and ensure roadworthiness of EV which are all routine and predictable tasks and requires limited range of activities. • Hence level 3</p>	
<b>Professional Knowledge</b>	<p>Basic facts, process and principle applied in trade of employment.</p> <ul style="list-style-type: none"> <li>☑ Organisations procedures for health, safety and security, individual role and responsibilities in this context</li> <li>☑ Organizations emergency procedures for different emergency situations and the importance of following the same How and when to report hazards, as well as the limits of responsibility for dealing with hazards</li> <li>☑ Potential hazards, risks and threats based on the nature of work</li> <li>☑ Efficient utilization of material and water</li> <li>☑ Common sources of pollution and ways to minimize it</li> <li>☑ Categorisation of waste into dry, wet, recyclable, non-recyclable and items of single-use plastics</li> <li>☑ Usage of different colours of dustbins</li> <li>☑ Significance of greening</li> <li>☑ Organisation's policies to maintain personal health and hygiene at the workplace</li> <li>☑ Helpline number related to the women safety</li> <li>☑ Standard first-aid procedures</li> <li>☑ Appropriate action to be taken in case of accidents, agitations, road block, etc.</li> <li>☑ Organizational service standards and</li> </ul>	<p>Light Motor Vehicle Driver - should have the knowledge of procedure to be followed for health and safety. He should know different sections and rules of Motor Vehicle Act, 1988 and CMVR guidelines issued by MoRTH. • Hence level 3</p>	<b>3</b>

	<p>policies on behavioral etiquette, professionalism and gender sensitive service practices at workplace</p> <ul style="list-style-type: none"> <li>☑ Organizational policy with regards to Persons with disability (PwD)</li> <li>☑ The importance of effective communication and establishing good working relationships with supervisor and customers</li> <li>☑ Different methods of communication as per the circumstances</li> <li>☑ Organization's policies on roadworthiness requirements, basic compliance to technical standards and safety requirements</li> <li>☑ Quality norms and standards prescribed in the Quality Manual by the organization</li> <li>☑ Standard check list to examine the vehicle before the trip</li> <li>☑ Different sections and rules of Motor Vehicle Act, 1988 CMVR guidelines issued by MoRTH (Ministry of Road Transport &amp; Highways)</li> <li>☑ Guidelines issued by State Road Transport Authorities like RTOs</li> <li>☑ Escalation procedure followed in the organization</li> <li>☑ Basic functionalities of the technical equipment of the vehicle</li> <li>☑ Safe and fuel-efficient driving techniques</li> <li>☑ Basic troubleshooting techniques of the vehicle</li> <li>☑ Latest traffic regulations</li> <li>☑ Organizational procedure to take the</li> </ul>		
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	<p>vehicle to the service/repair point for corrective action like parts replacements</p> <ul style="list-style-type: none"> <li>☑ Basic functionalities and driving techniques of the Electric Vehicle</li> <li>☑ CMVR guidelines issued by MoRTH</li> <li>☑ Guidelines issued by RTOs and safety guidelines for EV issued by relevant authorities</li> <li>☑ Quality norms and standards prescribed in the Instructional Manual or SOP</li> <li>☑ Types of charging connector and time required for a full charge using either fast or slow chargers</li> <li>☑ Various type of batteries used in the EV and their maintenance procedures</li> <li>☑ Different functions related to battery</li> <li>☑ Usage of lights, ignition, electronic and air-conditioning systems etc. at various stages of battery</li> <li>☑ Related electronic systems including active and passive safety systems specific to EV</li> <li>☑ Different type of tools used to diagnose technical faults</li> <li>☑ Standard symbols and singages used in the EV</li> </ul>		
<p><b>Professional and Technical Skills/ Expertise</b></p>	<p>Recall and demonstrate practical skill, routine and repetitive in narrow range of application ☑ Make timely decisions for efficient utilization of resources</p> <ul style="list-style-type: none"> <li>☑ Evaluate the possible solution(s) to the problem</li> <li>☑ Deliver consistent and reliable service to customers</li> <li>☑ Modify work practices to improve them</li> </ul>		<p><b>3</b></p>

	<ul style="list-style-type: none"> <li>☑ Make timely decisions for efficient utilization of resources</li> <li>☑ Evaluate the possible solution(s) to the problem</li> <li>☑ Deliver consistent and reliable service to customers</li> <li>☑ Modify work practices to improve them</li> <li>☑ Make timely decisions for efficient utilization of resources</li> <li>☑ Evaluate the possible solution(s) to the problem</li> <li>☑ Deliver consistent and reliable service to customers</li> <li>☑ Modify work practices to improve them</li> <li>☑ Make timely decisions for efficient utilization of resources</li> <li>☑ Evaluate the possible solution(s) to the problem</li> <li>☑ Deliver consistent and reliable service to customers</li> <li>☑ Modify work practices to improve them</li> <li>Communicate effectively with colleagues and customer</li> <li>☑ Interact with supervisor or superior</li> <li>☑ Examine the vehicle before the trip</li> <li>☑ Drive the LMV conforming to the standard driving practices</li> <li>☑ Follow traffic rules and regulation</li> <li>☑ Manage vehicle faults</li> <li>☑ Ensure roadworthiness of Electric Vehicle</li> <li>☑ Follow CMVR and State guidelines</li> </ul>		
<p><b>Core Skills</b></p>	<p>Communication written and oral, with minimum required clarity, skill of basic arithmetic and algebraic principles, personal banking, basic understanding of social and natural environment.</p>	<p>Light Motor Vehicle Driver needs to have basic communication skills and follow established service standards, Communication</p>	<p><b>3</b></p>

	<ul style="list-style-type: none"> <li>☑ Read safety instructions/guidelines</li> <li>☑ Work with supervisors/team members to carry out work related tasks</li> <li>☑ Complete tasks efficiently and accurately within the stipulated time</li> <li>☑ Inform/report to concerned person in case of any problem</li> <li>☑ Be punctual, utilize time and manage workload efficiently</li> <li>☑ Write and communicate in at least one language and complete written work with attention to detail</li> <li>☑ Check that the work meets customer requirements</li> <li>☑ Communicate effectively with the passengers, supervisors and colleagues</li> </ul>	<p>etiquette, etc. of the organization. • Hence level 3</p>	
<p><b>Responsibility</b></p>	<p>Communicate effectively with colleagues and customer</p> <ul style="list-style-type: none"> <li>☑ Interact with supervisor or superior</li> <li>☑ Examine the vehicle before the trip</li> <li>☑ Drive the LMV conforming to the standard driving practices</li> <li>☑ Follow traffic rules and regulation</li> <li>☑ Manage vehicle faults</li> <li>☑ Ensure roadworthiness of Electric Vehicle</li> <li>☑ Follow CMVR and State guidelines</li> </ul>	<p>Light Motor Vehicle Driver - is responsible for driving safely by following all the rules and regulation of CMVR and state. He should ensure the roadworthiness of Electric Vehicle. All these activities require close supervision of the supervisor though the Light Motor Vehicle Driver has to take some responsibility for his own work. • Hence level 3</p>	<p><b>3</b></p>

## Annexure: Tools and Equipment (Lab Set-Up)

## List of Tools and Equipment

Batch Size: 20-25 Nos

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Escalation matrix and Organisation structure	Standard	1
2	Waste bins	Standard	3
3	Personal Protection Equipment	Standard	25
4	Medical testing equipment	1 set	1
5	Wheel Bearing	1 set	1
6	First Aid Box	Standard	1
7	Fire extinguisher	1 set	1
8	Trolley jack	1 Unit	1
9	Jack	Standard	1
10	Tyre Repair Kit with tyre levers	1 Unit	1
11	Tyre Inflator with pressure gauge	1 Unit	1
12	Simulator (LMV)	1 Unit	1
13	Inspection Pit/Ramp/2 post lift (LMV)	Standard	1
14	Grease gun	Standard	1
15	Hand Tools (Std & spl) For Vehicle Maintenance (with screw drivers & pliers)	1 set	1
16	Traffic Control Hand Signal Chart	1 Unit	1
17	Traffic Signal Chart	1 Unit	1
18	Road Signs Chart	1 Units	1
19	Books on safety	1 Units	1
20	Books on driving	1 Units	1
21	Books on automobile mechanism	1 Units	1
22	CMVR/RTO's Rule book	1 Sets	1
23	Wall charts for systems: Fuel	Standard	1
24	Wall charts for systems: Exhaust	Standard	1
25	Wall charts for systems: Electrical	Standard	1
26	Wall charts for systems: Cooling	Standard	1
27	Wall charts for systems: Lubrication	Standard	1

28	Wall charts for systems: Vehicle details	Standard	1
29	Failed parts linking to bad driving: Damaged tyres	1 Units	1
30	Failed parts linking to bad driving: Crown with pinion	1 Units	1
31	Failed parts linking to bad driving: Gear assembly parts	1 Units	1
32	Failed parts linking to bad driving: Piston & liner	1 Units	1
33	Failed parts linking to bad driving: Axle and propeller shaft	Standard	1
34	Failed parts linking to bad driving: Clutch assembly	1 Units	1
35	Failed parts linking to bad driving: Alternator	Standard	1
36	Failed parts linking to bad driving: Starter motor	1 Unit	1
37	Other vehicle aggregates like rear axle assembly with brakes	1 Units	1
38	Other vehicle aggregates like transmission parts	1 Units	1
39	Other vehicle aggregates like propeller shaft	1 Units	1
40	Working models of fuel system	1 Units	1
41	Working models of cooling system	1 Units	1
42	Working models of electrical system	1 Units	1
43	Working models of transmission	1 UNIT	1
44	Pressure Plate	Standard	1
45	Clutch plate	Standard	1
46	Valves	Standard	1
47	Liner	Standard	1
48	Piston	Standard	1
49	Cut section: Engine - Gear Box (Petrol Or Diesel) 4 wheeler	Standard	1
50	Driving instruction manual	Standard	1

51	Road Map	Standard	1
52	Type of Vehicle - LMV	"LMV: 1 vehicle for every 12 trainees (for 15 Hrs of practical) and with dual control. No of vehicles should be as per scheme opted"	2
53	Driving Track For Basic Driving Practice & Steering Control	2 acres	2
54	Driving Track For Basic Driving Practice & Steering Control	2 acres	2
55	White board with markers	Standard	1
56	Pin up board	Standard	1
57	Trainer Laptop/Desktop with power cord	Standard	1
58	Notice board	Standard	1
59	Wireless laser pointer slide presenter	Standard	1
60	Mic	Standard	1
61	Flip chart stand	Standard	1
62	Flip chart	Standard	1
63	2 audio speakers minimum 3 Watt	Standard	1
64	Projector HDMI/VGA cable	Standard	1
65	Projector Screen	Standard	1
66	Projector Wall mount	Standard	1
67	DLP/LED Projector with power cord	Standard	1
68	Mobile handset/tablet	Standard	1
69	Trainer Table/chair	Standard	1
70	Trainer Laptop/Computer with internet connectivity and power cord	Standard	10
71	Standard Chair and Table	Standard	25
72	Class Room (for capacity see remarks)	Standard	1

#### Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Laptop
2. Whiteboard and marker

## 3. Projector

## Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1							
2							
3							
4							

## Annexure: Training &amp; Employment Details

## Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities

Data to be provided year-wise for next 3 years

## Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

## List Schemes in which the previous version of Qualification was implemented:

- 1.
- 2.

## Content availability for previous versions of qualifications:

Participant Handbook  Facilitator Guide  Digital Content  Qualification Handbook  Any Other:

Languages in which Content is available:

## Annexure: Blended Learning

### Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET "Guidelines for Blended Learning for Vocational Education, Training & Skilling" available on:

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline: Online Ratio
1	<input checked="" type="checkbox"/> Theory/ Lectures - Imparting theoretical and conceptual knowledge	<ul style="list-style-type: none"> <li>• Books/ e-books</li> <li>• Presentations</li> <li>• Reference Material</li> <li>• Audio / Video Modules</li> </ul>	100:0
2	<input checked="" type="checkbox"/> Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	<ul style="list-style-type: none"> <li>• Self-Learning Videos</li> <li>• Broadcasts</li> <li>• Mobile Learning</li> <li>• Curated Digital content</li> </ul>	100:0
3	<input checked="" type="checkbox"/> Showing Practical Demonstrations to the learners	<ul style="list-style-type: none"> <li>• Video Content</li> <li>• E-Resource library</li> <li>• AR/ VR/ XR</li> </ul>	100:0
4	<input checked="" type="checkbox"/> Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	<ul style="list-style-type: none"> <li>• Training tools (tools list attached)</li> <li>• Video Play</li> <li>• Presentations</li> </ul>	100:0
5	<input checked="" type="checkbox"/> Tutorials/ Assignments/ Drill/ Practice	<ul style="list-style-type: none"> <li>• Online Question Bank</li> <li>• Mobile Quick test app</li> <li>• MCQ based tests</li> </ul>	100:0
6	<input checked="" type="checkbox"/> Proctored Monitoring/ Assessment/ Evaluation/ Examinations	<ul style="list-style-type: none"> <li>• Assessment engine for Essays</li> <li>• Up-loadable file examinations</li> <li>• Mock test sessions</li> </ul>	100:0
7	<input checked="" type="checkbox"/> On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training	<ul style="list-style-type: none"> <li>• Online tests</li> <li>• Offline assessments</li> </ul>	100:0

### Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

#### ASC/N9809: Organize work and resources (Road Transportation)

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Maintain safe and secure working environment</i>	<b>17</b>	<b>11</b>	-	<b>5</b>
<b>PC1.</b> organize work as per the organization's health, safety and security policies and procedures	3	2	-	1
<b>PC2.</b> identify the risks and hazards associated while driving and their causes and preventions	3	2	-	1
<b>PC3.</b> check and ensure the functioning of vehicle before commencing work	3	2	-	1
<b>PC4.</b> identify and report vehicle maintenance and repair requirements/risks as per SOP, if any	3	2	-	1
<b>PC5.</b> take corrective measures and follow standard first-aid procedures in case of an accident	2	2	-	1
<b>PC6.</b> ensure safety of all passengers and immediately report any breaches to the appropriate authority	3	1	-	-
<i>Maintain health and hygiene</i>	<b>15</b>	<b>11</b>	-	<b>8</b>

<b>PC7.</b> ensure vehicle and equipment are regularly cleaned and sanitized	2	1	-	1
<b>PC8.</b> wash hands with soap and use alcohol-based sanitizer regularly	1	2	-	1
<b>PC9.</b> avoid contact with ill people and self-isolate in a similar situation	3	3	-	1
<b>PC10.</b> wear and dispose of PPEs regularly and appropriately	3	2	-	1
<b>PC11.</b> report hygiene and sanitation issues to appropriate authority, if any	3	1	-	2
<b>PC12.</b> follow processes specified for disposal of hazardous waste	3	2	-	2
<i>Material/energy conservation practices</i>	<b>18</b>	<b>8</b>	-	<b>7</b>
<b>PC13.</b> identify ways to optimize usage of fuel (Petrol/diesel/CNG) in the vehicle	3	2	-	1
<b>PC14.</b> use resources in a responsible manner	2	1	-	1

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<b>PC15.</b> check for spills/leakages in the vehicle with caution	3	1	-	1

<b>PC16.</b> plug spills/leakages of fuel (Petrol/diesel/CNG), oil/coolant or water from the vehicle and escalate to appropriate authority if unable to rectify	4	2	-	2
<b>PC17.</b> report malfunctioning (fumes/sparks/emission/vibration/noise) and lapse in maintenance of the vehicle	3	1	-	1
<b>PC18.</b> ensure the various equipment of the vehicle is properly connected	3	1	-	1
<b>NOS Total</b>	<b>50</b>	<b>30</b>	<b>-</b>	<b>20</b>

### ASC/N9704: Drive responsibly and ensure road worthiness of vehicle

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<i>Examine the vehicle before the trip</i>	<b>9</b>	<b>13</b>	-	<b>8</b>
<b>PC1.</b> inspect and conform the vehicle's condition as per health and safety guidelines before starting the trip	1	1	-	1
<b>PC2.</b> ensure the vehicle meets the legal and compliance requirements like pollution test, load limit, etc.	1	2	-	1
<b>PC3.</b> perform routine maintenance checks on the vehicle for tyre pressure, fuel (Petrol/diesel/CNG) level, working of headlights and brakes, CNG cylinder valves etc.	1	3	-	1

<b>PC4.</b> check vehicle service record for any history of technical defects or immediate need for servicing like oil/filter change, etc.	1	1	-	1
<b>PC5.</b> prepare a to-do list for repair requirement, if any	1	1	-	1
<b>PC6.</b> record all deviations observed while carrying out checks	1	1	-	1
<b>PC7.</b> report actual or potential defects/deviations to the senior driver/owner/service supervisor	1	1	-	1
<b>PC8.</b> determine roadworthiness of the vehicle and use another vehicle if the current vehicle is found unfit	1	2	-	-
<b>PC9.</b> confirm all gauges and warning lights are functioning properly before moving the vehicle	1	1	-	1
<i>Drive the LMV conforming to the standard driving practices</i>	<b>8</b>	<b>1 3</b>	-	<b>6</b>
<b>PC10.</b> perform pre-driving activities like shoulder checking, adjusting IRVM/ ORVM and releasing of handbrakes, etc.	1	1	-	1
<b>PC11.</b> insert or press the ignition key/button to start the vehicle	2	3	-	1
<b>PC12.</b> coordinate gear changes, if any, with appropriate use of clutch/acceleration and steering control	1	2	-	1

<b>PC13.</b> maneuver the vehicle safely and responsibly while regulating the speed in all weather and road conditions by coordinating the operation of all controls	2	3	-	1
<b>PC14.</b> use the accelerator, steering control and brakes correctly for safe driving, stopping and parking the vehicle	1	2	-	1
<b>PC15.</b> ensure maximum fuel (Petrol/diesel/CNG) efficiency while driving	1	2	-	1
<i>Follow traffic rules and regulation</i>	<b>7</b>	<b>14</b>	-	<b>3</b>
<b>PC16.</b> follow guidelines on the road while driving like avoiding excessive honking, driving on high beam, loud music, etc.	1	2	-	-
<b>PC17.</b> maintain a safe distance from other vehicles	2	3	-	1
<b>PC18.</b> ensure the vehicle is within the prescribed speed limits at all times and avoid rod hog	1	2	-	-
<b>PC19.</b> ensure proper parking at appropriate spots	1	2	-	1
<b>PC20.</b> adhere to local and state specific driving laws and traffic regulations, including overloading	1	3	-	1
<b>PC21.</b> turn off ignition at red lights or after parking the vehicle to enhance fuel efficiency	1	2	-	-
<i>Manage vehicle faults</i>	<b>6</b>	<b>10</b>	-	<b>3</b>

<b>PC22.</b> monitor and respond correctly to gauges, warning lights, CNG leakage etc. while driving	2	1	-	-
<b>PC23.</b> ensure to stop the vehicle at a safe place in case of any malfunction and turn off the ignition	1	2	-	1
<b>PC24.</b> carry out a quick diagnostic check	-	2	-	1
<b>PC25.</b> carry out minor adjustments or temporary repairs like replacement/top-up of oil, change of tyres/wipers, etc. if possible	1	1	-	-
<b>PC26.</b> report the exact nature of the problem to the supervisor to get appropriate help from the command office	1	2	-	1
<b>PC27.</b> take the vehicle to the service point for corrective action in case of major defect or accident	1	2	-	-
<b>NOS Total</b>	<b>3 0</b>	<b>5 0</b>	-	<b>2 0</b>

### ASC/N9606: Ensure roadworthiness of Electric Vehicle (EV)

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<i>Ensure roadworthiness of Electric Vehicle</i>	<b>2 4</b>	<b>4 0</b>	-	<b>15</b>

<b>PC1.</b> identify the basics of driving an Electric Vehicle as against an Internal Combustion (IC)Engine	3	6	-	2
<b>PC2.</b> ensure the availability of tools required for the basic maintenance of the EV as mentioned inthe Work Instructions/SOPs	3	5	-	2
<b>PC3.</b> ensure optimum charging in Electric Vehicle	3	5	-	2
<b>PC4.</b> apply the OEM's Standard OperatingProcedures (SOP) to identify the basic electrical/electronic faults	3	5	-	2
<b>PC5.</b> identify maximum level of vehicle batterycharging and different charging sockets	3	4	-	2
<b>PC6.</b> identify dashboard's signs, signals, sensors,switches, gauges, Human Machine Interface (HMI) & Electronic Instrument Cluster (EIC)	3	5	-	2
<b>PC7.</b> complete required statutory documentsrelevant to safety	4	5	-	2
<b>PC8.</b> inform to concerned person in case of anyproblem	2	5	-	1
<i>CMVR and state guidelines</i>	<b>6</b>	<b>10</b>	-	<b>5</b>
<b>PC9.</b> follow CMVR (Central Motor Vehicle Rules)guidelines issued by MoRTH (Ministry of Road Transport & Highways)	3	5	-	3

<b>PC10.</b> follow guidelines issued by RTOs and safety guidelines for EV issued by relevant authorities	3	5	-	2
<b>NOS Total</b>	<b>30</b>	<b>50</b>	-	<b>20</b>

### ASC/NAAAA: Perform passenger taxi operations

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<i>Ensure compliance to duty</i>	4	-	-	3
<b>PC1.</b> report to the authorised person on time as per the duty schedule	2	-	-	1
<b>PC2.</b> wear proper uniform on duty and follow organizational safety policy for himself and passenger like PPE kit, face N95 masks, handgloves, sanitiser spray, etc. as per standards	2	-	-	2
<i>Liaise with the control room/depot/branch office/authorized person</i>	4	6	-	2
<b>PC3.</b> obtain daily duty schedule from the reporting manager at the depo/branch office	-	-	-	1
<b>PC4.</b> coordinate with control room regarding passenger details, pickup location, route and information about the traffic	2	6	-	-

<b>PC5.</b> inform the reporting manager well in advance in case of sickness, leave or delay in reaching/picking up the passenger at their destination	2	-	-	1
<i>Escalate the problem to supervisor/authorized person</i>	<b>2</b>	<b>8</b>	-	<b>4</b>
<b>PC6.</b> report any vehicle defects or maintenance requirements to the authorised person as per SOP	2	8	-	2
<b>PC7.</b> inform the authorized person about incidents like accidents, breakdowns, change in route/destination, unpaid trips, etc. happened during performing the duty if any	-	-	-	2
<i>Drop the passenger safely at the destination</i>	<b>1</b> <b>1</b>	<b>2</b> <b>8</b>	-	<b>7</b>
<b>PC8.</b> check and confirm the details of the passenger and destination before the pick-up	2	5	-	2
<b>PC9.</b> reach the pick-up location on time and greet the passenger as per standards	-	5	-	1
<b>PC10.</b> provide assistance to the passenger while entering and exiting the vehicle, if required	2	5	-	-
<b>PC11.</b> assist passenger in loading their luggage and arranging them in the boot or at the appropriate place in the vehicle	4	7	-	2
<b>PC12.</b> secure the overhead luggage with waterproof/resistant sheets/cover in case of rainfall	3	6	-	1

<b>PC13.</b> offer newspaper, magazines, or entertainment media available inside the vehicle to the passenger as per the contract	-	-	-	1
<i>Perform trip-end activities</i>	<b>9</b>	<b>8</b>	-	<b>4</b>
<b>PC14.</b> perform trip-end activities at the control room post dropping of the passenger like taking payments, providing receipt etc.	3	-	-	2
<b>PC15.</b> follow proper duty closure procedure on completion of tasks for the day like cleaning of vehicle, parking at the designated area, securing the vehicle, visual checks and handing over the vehicle keys to the manager	3	-	-	-
<b>PC16.</b> maintain a monthly vehicle log book to record the number of trips, daily run in km, repairs and fuel filled	3	8	-	2
<b>NOS Total</b>	<b>30</b>	<b>50</b>	-	<b>20</b>

### ASC/NBBBB: Deliver Goods and Couriers in LMV

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Ensure compliance to duty</i>	<b>3</b>	<b>3</b>		<b>1</b>
PC1. obtain duty schedule from the concerned person	1	1		-
PC2. report to duty on time as per the schedule	1	1		-

PC3. wear proper uniform and PPE like masks, gloves, etc. as per standards	1	1		1
<i>Plan and prepare for work</i>	<b>6</b>	<b>10</b>		<b>5</b>
PC4. liaise with the control room/authorized person to get and clarify the details of the customer and pickup goods	1	2		1
PC5. obtain and confirm the details of package like pick-up and delivery points, size, weight and configuration of materials as well as any special handling requirements to be couriered	1	2		1
PC6. check and confirm the details of the goods as per invoice	1	1		1
PC7. locate the pick-up and delivery points	1	1		1
PC8. plan the delivery route based on an analysis of distance, travel times, customer requirements, resource implications and known priorities	2	3		1
<i>Pickup and deliver the goods at the destination and collect the receipt</i>	<b>19</b>	<b>33</b>		<b>12</b>
PC1. inform the concerned person regarding the inability to reach the pickup point on time because of traffic jams, vehicle breakdown, etc. in case of any delay	1	1		1
PC2. reach the customer pick-up locations and collect the packages by following organizational procedures	2	3		1
PC3. contact with customers is conducted courteously and efficiently	1	2		1

PC4. identify and measure the size, weight and configuration of items to be delivered as required	1	2		1
PC5. load the goods and secure them firmly in the vehicle	1	1		-
PC6. sort the items to be deliver into route order	1	2		1
PC7. handle the items to be deliver securely and in a manner that minimises the risk of damage, theft, mis-delivery and loss	1	2		1
PC8. items requiring special treatment are picked up or delivered as specified and relevant documentation is completed accurately	1	2		-
PC9. pick up or deliver the items are within specified times	3	5		2
PC10. unload and deliver the goods to delivery point, get these checked by the receiver and take receipt of delivery	2	4		1
PC11. coordinate with the control room/authorized person about the delivery and take further instructions	1	2		-
PC12. perform trip-end activities at the control room post dropping of the goods with compliance to duty closure and procedure	2	3		1
PC13. process the undelivered and undeliverable items in accordance with workplace policies and procedures	1	2		1

PC14. complete and check the documentation and records for accuracy and give promptly to appropriate personnel	1	2		1
<i>Escalate the problem reporting to supervisor/authorized person</i>	2	4		2
PC15. check the vehicle for defects and inform the supervisor/authorized person as per SOP	1	2		1
PC16. report the incidents, accidents, breakdowns, minor altercation, etc. during pick-up or delivery, if any to relevant personnel	1	2		1
<b>NOS Total</b>	<b>30</b>	<b>50</b>	<b>-</b>	<b>20</b>

## DGT/VSQ/N0102: Employability Skills (60 Hours)

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<i>Introduction to Employability Skills</i>	<b>1</b>	<b>1</b>	-	-
<b>PC1.</b> identify employability skills required for jobs in various industries	-	-	-	-
<b>PC2.</b> identify and explore learning and employability portals	-	-	-	-
<i>Constitutional values – Citizenship</i>	<b>1</b>	<b>1</b>	-	-

<b>PC3.</b> recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	-	-	-	-
<b>PC4.</b> follow environmentally sustainable practices	-	-	-	-
<i>Becoming a Professional in the 21st Century</i>	<b>2</b>	<b>4</b>	-	-
<b>PC5.</b> recognize the significance of 21st Century Skills for employment	-	-	-	-
<b>PC6.</b> practice the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
<i>Basic English Skills</i>	<b>2</b>	<b>3</b>	-	-
<b>PC7.</b> use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-
<b>PC8.</b> read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
<b>PC9.</b> write short messages, notes, letters, e-mail etc. in English	-	-	-	-
<i>Career Development &amp; Goal Setting</i>	<b>1</b>	<b>2</b>	-	-

<b>Assessment Criteria for Outcomes</b>	<b>Theor y Marks</b>	<b>Practical Marks</b>	<b>Proje ct Marks</b>	<b>Viv a Marks</b>
<b>PC10.</b> understand the difference between job and career	-	-	-	-
<b>PC11.</b> prepare a career development plan with short- and long-term goals, based on aptitude	-	-	-	-
<i>Communication Skills</i>	<b>2</b>	<b>2</b>	-	-
<b>PC12.</b> follow verbal and non-verbal communication etiquette and active listening techniques in various settings	-	-	-	-
<b>PC13.</b> work collaboratively with others in a team	-	-	-	-
<i>Diversity &amp; Inclusion</i>	<b>1</b>	<b>2</b>	-	-
<b>PC14.</b> communicate and behave appropriately with all genders and PwD	-	-	-	-
<b>PC15.</b> escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
<i>Financial and Legal Literacy</i>	<b>2</b>	<b>3</b>	-	-
<b>PC16.</b> select financial institutions, products and services as per requirement	-	-	-	-
<b>PC17.</b> carry out offline and online financial transactions, safely and securely	-	-	-	-

<b>PC18.</b> identify common components of salary and compute income, expenses, taxes, investments etc	-	-	-	-
<b>PC19.</b> identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
<i>Essential Digital Skills</i>	<b>3</b>	<b>4</b>	-	-
<b>PC20.</b> operate digital devices and carry out basic internet operations securely and safely	-	-	-	-
<b>PC21.</b> use e-mail and social media platforms and virtual collaboration tools to work effectively	-	-	-	-
<b>PC22.</b> use basic features of word processor, spreadsheets, and presentations	-	-	-	-
<i>Entrepreneurship</i>	<b>2</b>	<b>3</b>	-	-
<b>PC23.</b> identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	-	-	-	-
<b>PC24.</b> develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-	-	-
<b>PC25.</b> identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
<i>Customer Service</i>	<b>1</b>	<b>2</b>	-	-
<b>PC26.</b> identify different types of customers	-	-	-	-

<b>PC27.</b> identify and respond to customer requests and needs in a professional manner.	-	-	-	-
<b>PC28.</b> follow appropriate hygiene and grooming standards	-	-	-	-
<i>Getting ready for apprenticeship &amp; Jobs</i>	<b>2</b>	<b>3</b>	-	-
<b>PC29.</b> create a professional Curriculum vitae (Résumé)	-	-	-	-
<b>PC30.</b> search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
<b>PC31.</b> apply to identified job openings using offline /online methods as per requirement	-	-	-	-
<b>PC32.</b> answer questions politely, with clarity and confidence, during recruitment and selection	-	-	-	-
<b>PC33.</b> identify apprenticeship opportunities and register for it as per guidelines and requirements	-	-	-	-
<b>NOS Total</b>	<b>20</b>	<b>30</b>	-	-

**Assessment Parameters:**

Assessment Plan:

## 1. Components of Assessment:

- Each subject will be assessed in three components: Theory (40% weightage), Practical (40% weightage), and On-job Training (OJT, 20% weightage).

## 2. Passing Parameters:

- To pass the semester, students must meet both the assessment parameters given below.

Parameter 1 - Weighted Semester Score:

- Students must achieve a minimum of 60% in the weighted average score across all three components (Theory, Practical, and OJT) for each subject.

Parameter 2 - Individual Component Score:

- Students need to score at least 40% in each individual component (Theory, Practical, and OJT) of every subject.

### Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

*Mention the detailed assessment strategy in the provided template.*

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

**On the Job:**

1. Each module (which covers the job profile of Automotive Service Assistant Technician) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
  - Videos of Trainees during OJT
  -
4. Assessment of each Module will ensure that the candidate is able to:
  - Effective engagement with the customers
  - Understand the working of various tools and equipment
  - .....>

### Annexure: Acronym and Glossary

#### Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

#### Glossary

Term	Description
<b>National Occupational Standards (NOS)</b>	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
<b>Qualification</b>	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
<b>Qualification File</b>	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
<b>Sector</b>	A grouping of professional activities on the basis of their main economic function, product, service or technology.
<b>Long Term Training</b>	Long-term skilling means any vocational training program undertaken for a year and above. <a href="https://ncvet.gov.in/sites/default/files/NCVET.pdf">https://ncvet.gov.in/sites/default/files/NCVET.pdf</a>