



Model Curriculum

QP Name: Jute Products Stitching Operator

QP Code: HCS/Q7403

QP Version: 4.0

NSQF Level: 3

Model Curriculum Version: 4.0

Handicrafts and Carpet Sector Skill Council || Handicrafts and Carpet Sector Skill Council, 3rd Floor,
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Training Parameters

Sector	Handicrafts and Carpet
Sub-Sector	Jute
Occupation	Jute Printing, Dyeing and Weaving
Country	India
NSQF Level	3
Aligned to NCO/ISCO/ISIC Code	NCO-2015/7318.4000
Minimum Educational Qualification and Experience	10th Grade pass OR 8th Grade pass with 1-year relevant experience OR 5th Grade pass with 2.5 years relevant experience OR Ability to read and write with 5 years relevant experience OR Previous relevant Qualification of NSQF Level 2.5 with 1.5 year of relevant experience
Pre-Requisite License or Training	NA
Last Reviewed On	30/04/2025
Next Review Date	30/04/2028
NSQC Approval Date	03/08/2018
QP Version	4.0
Model Curriculum Creation Date	30/04/2025
Model Curriculum Valid Up to Date	30/04/2028
Model Curriculum Version	4.0
Minimum Duration of the Course	390
Maximum Duration of the Course	390

Program Overview

This section summarizes the end objectives of the program along with its duration.

Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- introduction to Jute industry in India
- machine operation
- stitching techniques
- finishing and quality control
- entrepreneurship skills for jute products stitching operator
- maintaining work area and tools
- working in a team
- maintaining health, safety and security at workplace
- discuss employability skills

Compulsory Modules

The table lists the modules, their duration and mode of delivery.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
HCS/N7422: Machine Operation NOS Version No. 1.0 NSQF Level 3	20:00	40:00	NA	00:00	60:00
Module 1 Introduction to Jute Industry in India	10:00	00:00	NA	NA	10:00
Module 2 Machine Operation	10:00	40:00	NA	00:00	50:00
HCS/N7423: Stitching Techniques NOS Version No. 1.0 NSQF Level 3	30:00	60:00	NA	00:00	90:00

Module 3 Stitching Techniques	30:00	60:00	NA	00:00	90:00
HCS/N7424: Finishing and Quality Control NOS Version No. 1.0 NSQF Level 3	20:00	40:00	NA	00:00	60:00
Module 4 Finishing and Quality Control	20:00	40:00	NA	00:00	60:00
HCS/N8513: Entrepreneurship Skills for Jute Products Stitching Operator NOS Version No. 1.0 NSQF Level 3	10:00	20:00	NA	00:00	30:00
Module 5 Entrepreneurship Skills for Jute Products Stitching Operator	10:00	20:00	NA	00:00	30:00
HCS/N9908: Working in a Team NOS Version No. 1.0 NSQF Level 3	10:00	20:00	NA	00:00	30:00
Module 7 Working in a Team	10:00	20:00	NA	00:00	30:00
HCS/N9912: Maintain Work Area and Tools NOS Version No. 3.0 NSQF Level 3	10:00	20:00	NA	00:00	30:00
Module 8 Maintain Work Area and Tools	10:00	20:00	NA	00:00	30:00

HCS/N9945: Maintain workplace health and safety NOS Version No. 1.0 NSQF Level 3	10:00	20:00	NA	00:00	30:00
Module 9 Maintain Health, Safety, and Security at Workplace	10:00	20:00	NA	00:00	30:00
DGT/VSQ/N0102: Employability Skills (60 Hours) NOS Version No. 1.0 NSQF Level 4	40:00	20:00	NA	00:00	60:00
Module 10 Employability Skills	40:00	20:00	NA	00:00	60:00
Total Duration	150:00	240:00	NA	00:00	390:00

Module Details

Module Name 1: Introduction to Jute Industry in India

Mapped to Bridge Module

Terminal Outcomes:

- outline the Jute industry in India
- discuss the types of tools and equipment used in the jute industry
- identify the different physical properties of Jute

Duration: <10:00>	Duration: <00:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • List different types of Jute manufacturers in India. • recall the states that are a hub for Jute in India • discuss the importance of using tools and equipment based on physical and operational properties of Jute • discuss the importance of explaining the career opportunities available in the Jute sector 	
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/SmartBoard, Marker, Duster	
Tools, Equipment and Other Requirements	

Module Name 2: Machine Operation

Mapped to HCS/N7422, V1.0

Terminal Outcomes:

- understanding the stitching machine types
- machine setup
- material handling
- automatic machine operation process
- semi-automatic machine operation process

<i>Duration: 10:00</i>	<i>Duration: 40:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • explain the automatic machines which are highly mechanized, with minimal manual intervention required, automatically control functions such as feeding, cutting and stitching the jute material • explain the semi-automatic machines which require more manual handling where the more manual control such as adjusting fabric positions, starting and stopping the machine, or handling special stitching requirements • identify the work process with specialized jute stitching machines that are designed to handle thick and coarse jute fabric • discuss the steps of using the single or double-needle machines, overlock machines, or plain sewing machines base on the type of product being stitch • learn about the components of the machine like the needle, bobbin, presser foot, and thread tension adjustments • discuss the process of machine set up • identify the selecting appropriate jute fabric and other materials (like thread and lining) based on product specifications • discuss the process of cutting jute fabric to required dimensions, ensuring accurate measurements for proper fit and finish • organize and store materials systematically for easy access during production • explain the feeding process of jute fabric into the machine to ensure smooth and 	<ul style="list-style-type: none"> • demonstrate the how to use automatic and semi-automatic machines • show how to work with specialized jute stitching machines that are designed to handle thick and coarse jute fabric • demonstrate how to use single or double-needle machines, overlock machines, or plain sewing machines base on the type of product being stitch • demonstrate the components of the machine like the needle, bobbin, presser foot, and thread tension adjustments • show how to thread the machine correctly with appropriate jute threads and adjusting the bobbin • demonstrate how to set the stitch length and tension based on the fabric thickness and product specifications • show how to oil machine and all parts are functional before starting work • demonstrate how to select appropriate jute fabric and other materials (like thread and lining) based on product specifications • show how to cut jute fabric to required dimensions, ensuring accurate measurements for proper fit and finish • demonstrate how to organize and store materials systematically for easy access during production • demonstrate how to load the jute material into the machine's feed system, which can handle large rolls or sheets of jute fabric

even stitching

- discuss the steps of using the foot pedals and hand controls to regulate the speed of stitching, ensuring precision and avoiding fabric damage
- discuss the automatic and semi-automatic operation process

- program the machine using a control panel to select stitching patterns, stitch length, and speed
- demonstrate how to start the machine and monitor the automated stitching process and perform uniform stitching without much manual intervention, ensuring consistency
- show how to monitor sensors and alarms to detect any issues such as thread breakage, needle damage, or fabric misalignment
- show how to feed jute fabric into the machine manually, adjusting fabric alignment for precise stitching
- show how to use foot pedals or hand controls to regulate machine speed and stitching actions
- demonstrate how to do monitor and manually adjust thread tension, stitch length, and fabric positioning during the stitching process

Classroom Aids:

Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster

Tools, Equipment and Other Requirements

Types of Stitching machines

Module Name 3: Stitching Techniques

Mapped to HCS/N7423, V1.0

Terminal Outcomes:

- introduction to stitching techniques
- types of stitching techniques
- stitching equipment and tools
- preparation techniques

<i>Duration: 30:00</i>	<i>Duration: 60:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • explain the methods used to join pieces of fabric together using a needle and thread • identify the various stitching techniques enhances product quality, ensures durability, and allows for creative designs • explain the process of each stitching techniques types of straight stitch, zigzag stitch, overlock stitch, back stitch and blind stitch • discuss the types of sewing machines, include industrial machines designed for heavy fabrics, are used. For instance, walking foot machines are effective for handling the bulk of jute • explain the process of selecting the right needle size and type (e.g., heavy-duty needles) is important for handling the thickness and coarseness of jute fabric • discuss the steps of choosing the types of thread, such as polyester or cotton threads, is essential for durability and strength in stitching • explain the process of preparing the jute fabric to enhance its flexibility and prevent shrinkage during stitching • identify the process of cutting the jute pieces and lay them out for efficient stitching, ensuring proper alignment and grain direction 	<ul style="list-style-type: none"> • demonstrate the concept of stitching techniques which is used to join pieces of fabric together using a needle and thread • show how to use various stitching techniques enhances product quality, ensures durability, and allows for creative designs • demonstrate the stitch which provide a strong and secure seam and this technique is fundamental for constructing jute bags, mats, and other items • demonstrate the stitch use to prevent fraying of the jute fabric edges and to create decorative effects • demonstrate the overlock stitch technique which prevents the edges from unraveling and is essential for seams that require extra durability • show how the backstitch provides reinforcement at the beginning and end of a seam, enhancing strength, especially in load-bearing products like jute sacks • demonstrate the blind stitch use for hems and finishing edges invisibly, which is important for aesthetically appealing jute items • Show how to use the types of sewing machines, include industrial machines designed for heavy fabrics, are used. For instance, walking foot machines are effective for handling the bulk of jute • demonstrate how to select the right needle size and type (e.g., heavy-duty needles) is important for handling the thickness and coarseness of jute fabric • show how to choose the types of thread, such as polyester or cotton threads, is

	<p>essential for durability and strength in stitching</p> <ul style="list-style-type: none">• demonstrate how to prepare jute fabric to enhance its flexibility and prevent shrinkage during stitching• show how to cut the jute pieces and lay them out for efficient stitching, ensuring proper alignment and grain direction
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
sewing machine, needles, threads, scissors, measuring tools, cutting tools, marking tools, safety equipment	

Module Name 4: Finishing and Quality Control

Mapped to HCS/N7424, V1.0

Terminal Outcomes:

- understanding finishing process
- quality control procedures
- common defects and corrections
- documentation and reporting

<i>Duration: 20:00</i>	<i>Duration: 40:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • explain the understanding finishing process • identify the trimming process for any loose threads or extra fabric to give the product a neat appearance • explain the steps of ironing or pressing the jute products to eliminate wrinkles and achieve a uniform shape • discuss the concept of folding the jute products like bags or mats neatly to ensure they hold their shape and look professional • identify the steps of attaching the zippers, buttons, straps or other accessories • discuss the process of proper packaging of finished products to protect them during transport and ensure they arrive in good condition • discuss the steps of attaching labels, tags, or branding elements as per the product specifications • identify the product for defects like uneven stitching, holes, weak seams, or inconsistent finishes • identify the strength of the stitching, ensuring it can bear the required load, especially for jute bags, sacks, and other carrying products • explain the steps of checking the dimensions of the product to make sure they conform to the design specifications • explain the steps for checking the defects like holes, tears, stains, or color discrepancies in the jute material • identify the process of checking the added features like buttons, zipper or straps to ensure they function properly and are securely attached 	<ul style="list-style-type: none"> • trim any loose threads or extra fabric to give the product a neat appearance • iron or press the jute products to eliminate wrinkles and achieve a uniform shape • fold the jute products like bags or mats neatly to ensure they hold their shape and look professional • attach zippers, buttons, straps or other accessories • proper package finished products to protect them during transport and ensure they arrive in good condition • attach labels, tags, or branding elements as per the product specifications • examine the product for defects like uneven stitching, holes, weak seams, or inconsistent finishes • examine the strength of the stitching, ensuring it can bear the required load, especially for jute bags, sacks, and other carrying products • check the dimensions of the product to make sure they conform to the design specifications • check for defects like holes, tears, stains, or color discrepancies in the jute material • check added features like buttons, zipper or straps to ensure they function properly and are securely attached • conduct tests (e.g., strength, durability) on finished products to ensure they meet quality benchmarks • check the proper labelling of the product information • check the products are folded neatly and packaged

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| <ul style="list-style-type: none"> • explore the steps of conducting tests (e.g., strength, durability) on finished products to ensure they meet quality benchmarks • discuss the steps of checking the proper labelling of the product information • discuss the steps of checking the products are folded neatly and packaged • identify issues such as skipped stitches, uneven tension, and improper seam alignment • discuss the flaws in the jute fabric itself, such as tears, discoloration, or inconsistent weave • identify the defects and implementing corrective measures effectively • manage records of inspections, defects found, and actions taken • explain the channels for providing feedback on quality issues to supervisors and team members for improvement • identify trends and areas for improvement in production processes | <ul style="list-style-type: none"> • identify issues such as skipped stitches, uneven tension, and improper seam alignment • recognize flaws in the jute fabric itself, such as tears, discoloration, or inconsistent weave • address defects and implementing corrective measures effectively • keep accurate records of inspections, defects found, and actions taken • establish channels for providing feedback on quality issues to supervisors and team members for improvement • utilize quality control data to identify trends and areas for improvement in production • processes |
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Classroom Aids:

Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster

Tools, Equipment and Other Requirements

Basic Stationary

Module Name 5: Entrepreneurship Skills for Jute Products Stitching Operator

Mapped to HCS/N8513, V1.0

Terminal Outcomes:

- understanding entrepreneurship
- innovation and creativity
- understanding market trends
- quality management
- networking and relationship building

<i>Duration: 10:00</i>	<i>Duration: 20:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • define an entrepreneurship and its significance in the jute products sector • learn about the qualities such as creativity, innovation, resilience, and risk-taking • explain the various styles, shapes, and patterns to create unique jute products, such as bags, home decor, and accessories • explore the customized products to meet specific customer preferences can enhance marketability and customer satisfaction • explore ways to incorporate sustainable materials or processes into production, such as using organic dyes or reducing waste • identify an innovative ways to repurpose leftover jute fabric or other materials can minimize waste and create new product lines • explain the various stitching methods can enhance the aesthetic appeal and durability of products • discuss the technology, such as computer-aided design (CAD) software, can aid in creating precise and innovative designs, improving efficiency and creativity • learn about the changing consumer preferences, such as the demand for eco-friendly and sustainable products • discuss the competitors' products and marketing strategies which provide insights into successful practices and potential gaps in the market • explain the trends related to sustainable sourcing, production methods, and materials that appeal to environmentally conscious consumers • learn about the technological advancements in production techniques or tools can improve efficiency and product quality 	<ul style="list-style-type: none"> • show the chart of defining an entrepreneurship and its significance in the jute products sector • show how to use various styles, shapes, and patterns to create unique jute products, such as bags, home decor, and accessories • show how to offer customized products to meet specific customer preferences can enhance marketability and customer satisfaction • demonstrate the ways how to incorporate sustainable materials or processes into production, such as using organic dyes or reducing waste • show how to find innovative ways to repurpose leftover jute fabric or other materials can minimize waste and create new product lines • demonstrate to experiment with various stitching methods can enhance the aesthetic appeal and durability of products • show to utilize technology, such as computer-aided design (CAD) software, can aid in creating precise and innovative designs, improving efficiency and creativity • show how to stay informed about changing consumer preferences, such as the demand for eco-friendly and sustainable products • demonstrate how identify what styles, colours, and functionalities are currently popular • demonstrate how to analyse competitors' products and marketing strategies which provide insights into

- identify the clear quality standards for stitching, finishing, and overall product appearance, ensuring consistency across all items produced
- explain the steps of a quality manual or checklist which maintain the standards of the product
- explain the various stages of the production process allows to identify and rectify defects early, reducing waste and rework
- explore the feedback from customers about product quality can provide valuable insights for improvement and innovation
- identify the regular reviewing production processes and outcomes within the team can help identify areas for enhancement and ensure continuous quality improvement
- explain the steps of connecting with other artisans, suppliers, and industry professionals can lead too collaborations and knowledge sharing
- develop strong relationships with suppliers ensures a consistent supply of high-quality materials
- discuss the steps of collaborating with others in the industry allows operators to learn new techniques and share best practices, enhancing their skill sets and creativity

successful practices and potential gaps in the market

- show how to be aware of trends related to sustainable sourcing, production methods, and materials that appeal to environmentally conscious consumers
- demonstrate how to keep up with technological advancements in production techniques or tools can improve efficiency and product quality
- show how to develop a clear quality standards for stitching, finishing, and overall product appearance, ensuring consistency across all items produced
- show how to create a quality manual or checklist to maintain the standards of the product
- demonstrate how to inspect various stages of the production process which allows to identify and rectify defects early, reducing waste and rework
- show how to seek feedback from customers about product quality which provide valuable insights for improvement and innovation
- demonstrate how to do regular reviewing production processes and outcomes within the team which can help identify areas for enhancement and ensure continuous quality improvement
- demonstrate how to connect with other artisans, suppliers, and industry professionals can lead too collaborations and knowledge sharing
- show how to participate in industry events and trade fairs provides opportunities
- demonstrate how to develop strong relationships with suppliers ensures a consistent supply of high-quality materials
- show how to collaborate with others in the industry allows operators to learn new techniques and share best practices, enhancing their skill sets and creativity

Classroom Aids:

Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster

Tools, Equipment and Other Requirements

Basic Stationary

Module Name 6: Working in a Team

Mapped to HCS/N9908: V1.0

Terminal Outcomes:

- commitment and trust
- communication
- adaptability
- creative freedom

<i>Duration: 10:00</i>	<i>Duration: 20:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • discuss the importance of being accountable for one’s own role in the whole process. • discuss the importance of performing all roles assigned with full responsibility. • explain the ways of reporting the problems faced during the work completion process. • discuss why to talk politely with other team members and colleagues. • explain the importance of submitting daily reports of own performance. • discuss the benefits of adjusting in different work situations. • describe how to acknowledge and give due importance to other's point of view. • discuss why should an individual avoid conflicting situations. • explain the process of developing new ideas for work procedures • discuss the importance of improving upon the existing techniques to increase process efficiency 	<ul style="list-style-type: none"> • Divide the candidates into smaller groups or pairs and assign each group a specific task • Demonstrate the importance of working together • Demonstrate the process of avoiding conflict • Demonstrate the importance of talk politely with other team members
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Basic Stationary	

Module Name 7: Maintain Work Area and Tools

Mapped to HCS/N9912, V3.0

Terminal Outcomes:

- maintain the work area and tools

<i>Duration: 10:00</i>	<i>Duration: 20:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> discuss the importance of carrying out work functions following organizational standards, greening solutions, procedures, policies, legislation, and regulations. explain sustainable consumption practices discuss the importance of adapting environment-friendly processes list ways to handle tools and material safely discuss the importance of working in a comfortable position and correct posture explain the importance of disposing off the waste in the designated location list and explain ways to achieve effective and green workplace discuss safe working practices and organizational procedures discuss production process and specific work activities that relate to the whole process discuss organization's rules, codes, guidelines, and quality standards explain effects of contamination on products list common faults that may occur during production and their methods of rectification 	<ul style="list-style-type: none"> demonstrate how to maintain a clean and hazard-free working area demonstrate different ways of minimizing waste
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Tools, materials and basic stationary	

Module Name 8: Maintain workplace health and safety

Mapped to HCS/N9945, V1.0

Terminal Outcomes:

- comply with health, safety and security requirements at work

<i>Duration: 10:00</i>	<i>Duration: 20:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> explain health and safety-related instructions applicable to the workplace discuss the importance of maintaining a healthy lifestyle explain environment management system related procedures discuss organization’s evacuation procedures explain health, safety-related practices, and safe handling procedures of equipment and machine operations discuss emergency exits, escape routes, emergency equipment and assembly points explain reporting and documentation protocol discuss ill-effects of alcohol, tobacco and drugs 	<ul style="list-style-type: none"> demonstrate how to use personal protective equipment show how to handle and move waste and debris participate in mock drills/evacuation procedures organized at the workplace demonstrate actions to be taken in case of fire or any emergency situation
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
PPE, Fire Extinguisher, First- Aid Kit Protective gears like goggles, mask, gloves.	

Module Name 9: DGT/VSQ/N0102 Employability Skills (60 Hours)

Mapped to DGT/VSQ/N0102, V1.0

Terminal Outcomes:

- introduction to employability skills
- constitutional values - citizenship
- becoming a professional in the 21st century
- basic English skills
- career development & goal setting
- communication skills
- diversity & inclusion
- financial and legal literacy
- essential digital skills
- entrepreneurship
- customer service
- getting ready for apprenticeship & jobs

Duration: 20:00	Duration: 40:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • discuss employability skills required for jobs in various industries • explain ways to explore learning and employability portals • discuss the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc. • explain the significance of 21st Century Skills for employment • explain how to read and understand routine information, notes, instructions, mails, letters etc. written in English • list the difference between job and career • communicate and behave appropriately with all genders and PwD • discuss how to escalate any issues related to sexual harassment at workplace according to POSH Act 	<ul style="list-style-type: none"> • demonstrate how to follow environmentally sustainable practices • roleplay the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life • practice the use basic English for everyday conversation in different contexts, in person and over the telephone • write short messages, notes, letters, e-mails etc. in English • prepare a sample career development plan with short- and long-term goals, based on aptitude • practice following verbal and non-verbal communication etiquette and active listening techniques in various settings • roleplay how to work collaboratively with others in a team

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| <ul style="list-style-type: none"> • list common components of salary and compute income, expenses, taxes, investments etc • discuss relevant rights and laws and use legal aids to fight against legal exploitation • identify and list different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research • identify and list sources of funding, anticipate, and mitigate any financial/legal hurdles for the potential business opportunity • explain how to identify different types of customers • identify and list apprenticeship opportunities and register for it as per guidelines and requirements | <ul style="list-style-type: none"> • roleplay how to escalate any issues related to sexual harassment at workplace according to POSH Act • show how to select financial institutions, products and services as per requirement • practice how to carry out offline and online financial transactions, safely and securely • operate digital devices and carry out basic internet operations securely and safely • demonstrate the use of e- mail and social media platforms and virtual collaboration tools to work effectively • practice the use of basic features of word processor, spreadsheets, and presentations • develop a sample business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion • roleplay how to respond to customer requests and needs in a professional manner • show how to follow appropriate hygiene and grooming standards • create a sample professional Curriculum vitae (Résumé) • practice how to search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively • show how to apply to identified job openings using offline /online methods as per requirement • demonstrate how to answer questions politely, with clarity and confidence, during recruitment and selection |
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Classroom Aids:

Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster

Tools, Equipment and Other Requirements

PPE, Basic Stationary, digital devices as per the requirement.

Mandatory Duration: <00:00>

Recommended Duration: <00:00>

Module Name: On-the-Job Training

00:00

Location: On Site

Terminal Outcomes

After successful completion of OJT, the candidate will become well trained in stitching jute products.

Annexure

Trainer Requirements

Trainer Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
Basic Literacy and Numeracy with 6-12 Months of experience in the jute crafted product manufacturing department	Jute Products Stitching Operator	6 months	Jute Products Stitching Operator	6 months	Jute Products Stitching Operator	NA

Trainer Certification	
Domain Certification	Platform Certification
Certified to TOT for Job Role: "Jute Products Stitching Operator" mapped to QP: "HCS/Q7403, v4.0". Minimum accepted score is 80%	Recommended that the Trainer is certified for the Job Role: "Trainer", mapped to the Qualification Pack: "Master Trainer (VET and Skills) <u>MEP/Q2601 v2.0</u> ". Minimum accepted score is 80%.

Assessor Requirements

Assessor Prerequisites						
Minimum Educational Qualification	Specialization <i><Specify the areas of specialization that are desirable.></i>	Relevant Industry Experience		Training/Assessment Experience		Remarks
		Years	Specialization	Years	Specialization	
Basic Literacy and Numeracy with 6-12 Months of experience in jute crafted product manufacturing department	Jute Products Stitching Operator	6 months	Jute Product Maker	6 months	Jute Products Stitching Operator	NA

Assessor Certification	
Domain Certification	Platform Certification
Certified to TOA for Job Role: “Jute Products Stitching Operator” mapped to QP: “HCS/Q7403, v4.0”. Minimum accepted score is 80%	Recommended that the Assessor is certified for the Job Role: “Assessor”, mapped to the Qualification Pack: “Assessor (VET and Skills) <u>MEP/Q2701 v2.0</u> ”. Minimum accepted % as per respective SSC guidelines is 80%.

Assessment Strategy

This section includes the processes involved in identifying, gathering and interpreting information to evaluate the learner on the required competencies of the program.

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Element/ Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each Element/ PC.
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training center based on these criteria.
6. To pass the Qualification Pack assessment, every trainee should score the Recommended Pass % aggregate for the QP.
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

Glossary

Term	Description
Declarative Knowledge	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a Problem.
Key Learning Outcome	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and Skills (practical application).
OJT(M)	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training onsite
OJT(R)	On-the-job training (Recommended); trainees are recommended the specified hours of training onsite
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying Cognitive, affective or psychomotor skills.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training .
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module . A set of terminal outcomes help to achieve the training outcome.

Acronyms and Abbreviations

Term	Description
QP	Qualification Pack
NSQF	National Skills Qualification Framework
NSQC	National Skills Qualification Committee
NOS	National Occupational Standards