



# Model Curriculum

**QP Name: Sketching and painting artisan (Ceramics)**

**QP Code: HCS/Q0802**

**QP Version: 2.0**

**NSQF Level: 4**

**Model Curriculum Version: 1.0**

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# Training Parameters

<b>Sector</b>	<b>Handicrafts and Carpet</b>
<b>Sub-Sector</b>	Handicrafts (Ceramics)
<b>Occupation</b>	Finishing and painting
<b>Country</b>	India
<b>NSQF Level</b>	4
<b>Aligned to NCO/ISCO/ISIC Code</b>	NCO-2015/7324.20
<b>Minimum Educational Qualification and Experience</b>	8th Class with 3 years of relevant experience OR 10th Class with 1 year of relevant experience OR Certificate NSQF Level 3 (Ceramics Preparation Artisan) with 2 years of relevant experience
<b>Pre-Requisite License or Training</b>	NA
<b>Minimum Job Entry Age</b>	18 Years
<b>Last Reviewed On</b>	
<b>Next Review Date</b>	
<b>NSQC Approval Date</b>	
<b>QP Version</b>	2.0
<b>Model Curriculum Creation Date</b>	
<b>Model Curriculum Valid Up to Date</b>	
<b>Model Curriculum Version</b>	1.0
<b>Minimum Duration of the Course</b>	
<b>Maximum Duration of the Course</b>	

## Program Overview

This section summarizes the end objectives of the program along with its duration.

### Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- Introduction to Handicrafts (Ceramics) Industry in India
- Perform sketching
- Perform colouring/painting
- Coordinate with colleagues and work as a team
- Maintain Safe and Healthy Work Environment
- Maintain Personal Hygiene
- Basic Business Management

### Compulsory Modules

The table lists the modules, their duration and mode of delivery.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
<b>Bridge Module</b>	<b>10:00</b>	<b>00:00</b>	<b>NA</b>	<b>NA</b>	<b>10:00</b>
Module 1 Introduction to Handicrafts (Ceramics) Industry in India	<b>10:00</b>	<b>00:00</b>	<b>NA</b>	<b>NA</b>	<b>10:00</b>
<b>HCS/N0802: Perform sketching</b>  <b>NOS Version No. 1.0</b>  <b>NSQF Level 4</b>	<b>02:00</b>	<b>105:00</b>	<b>NA</b>	<b>60:00</b>	<b>107:00</b>
Module 2: Perform sketching	<b>02:00</b>	<b>105:00</b>	<b>NA</b>	<b>60:00</b>	<b>107:00</b>
<b>HCS/N0803: Perform colouring/painting</b>  <b>NOS Version No. 1.0</b>	<b>03:00</b>	<b>100:00</b>	<b>NA</b>	<b>20:00</b>	<b>103:00</b>

<b>NSQF Level 4</b>					
Module 3 : Perform colouring/painting	<b>03:00</b>	<b>100:00</b>	<b>NA</b>	<b>20:00</b>	<b>103:00</b>
<b>HCS/N9901: Coordinate with colleagues and work as a team</b> <b>NOS Version No. 1.0</b> <b>NSQF Level 4</b>	<b>5:00</b>	<b>35:00</b>	<b>NA</b>	<b>00:00</b>	<b>40:00</b>
Module 4:Coordinate with colleagues and work as a team	<b>05:00</b>	<b>35:00</b>	<b>NA</b>	<b>00:00</b>	<b>40:00</b>
<b>HCS/N9902: Maintain Safe and Healthy Work Environment</b> <b>NOS Version No. 1.0</b> <b>NSQF Level 4</b>	<b>02:00</b>	<b>35:00</b>	<b>NA</b>	<b>00:00</b>	<b>37:00</b>
Module 5:Maintain Safe and Healthy Work Environment	<b>02:00</b>	<b>35:00</b>	<b>NA</b>	<b>00:00</b>	<b>37:00</b>
<b>HCS/N9903: Maintain Personal Hygiene</b> <b>NOS Version No. 1.0</b> <b>NSQF Level 4</b>	<b>03:00</b>	<b>30:00</b>	<b>NA</b>	<b>00:00</b>	<b>33:00</b>
Module 6: Maintain Personal Hygiene	<b>03:00</b>	<b>30:00</b>	<b>NA</b>	<b>00:00</b>	<b>33:00</b>
<b>HCS/N9904: Basic Business Management</b> <b>NOS Version No. 1.0</b> <b>NSQF Level 4</b>	<b>05:00</b>	<b>55:00</b>	<b>NA</b>	<b>00:00</b>	<b>60:00</b>
Module 7:Basic Business	<b>05:00</b>	<b>55:00</b>	<b>NA</b>	<b>00:00</b>	<b>60:00</b>

Management					
<b>Bridge Module</b> <b>Employability &amp; Entrepreneurship Skills</b>	<b>40:00</b>	<b>20:00</b>	<b>NA</b>	<b>00:00</b>	<b>60:00</b>
Module 8 Employability & Entrepreneurship Skills	<b>40:00</b>	<b>20:00</b>	<b>NA</b>	<b>00:00</b>	<b>60:00</b>
<b>Total Duration</b>	<b>70:00</b>	<b>380:00</b>	<b>NA</b>	<b>80:00</b>	<b>450</b>

# Module Details

## Module Name 1: Introduction to Handicrafts (Ceramics) Industry in India

*Mapped to Bridge Module*

### Terminal Outcomes:

- outline the Handicrafts (Ceramics) industry in India
- discuss the types of tools and equipment used in the Handicrafts (Ceramics) industry
- discuss how to identify the different physical properties of Handicrafts (Ceramics)

<b>Duration:</b> <10:00>	<b>Duration:</b> <00:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"><li>• list different types of Handicrafts (Ceramics) manufactured in India.</li><li>• recall the states that are the hub for Handicrafts (Ceramics) in India</li><li>• discuss the importance of using tools and equipment based on physical and operational properties of Handicrafts (Ceramics)</li><li>• explain the career opportunities available in the Handicrafts (Ceramics) sector</li></ul>	
<b>Classroom Aids:</b>	
Charts, Models, Video presentation, Flip Chart, White-Board/SmartBoard, Marker, Duster	
<b>Tools, Equipment and Other Requirements</b>	

## Module Name 2: Perform sketching

Mapped to HCS/N0802, V2.0

### Terminal Outcomes:

- discuss the importance of creating/assimilate designs
- sketch on the ceramic product
- explain the importance of ensuring quality and production standards

<i>Duration: 02:00</i>	<i>Duration: 105:00</i>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• discuss the importance of creating unique, intricate, and appealing designs, in the absence of model</li> <li>• discuss the importance of creating and design market-relevant designs</li> <li>• discuss the importance of creating appropriate designs depending on the product shape, in the absence of model</li> <li>• discuss how to structure the dimension of the designs according to the product shape, in case of the absence of model</li> <li>• discuss the benefits of paying close attention to the various aspects of the design</li> <li>• explain the integration of designs based on model</li> <li>• decide the color, type of brush, and color consumables to be used based on the model</li> <li>• demonstrate how to visually if the patterns match the model</li> <li>• discuss the importance of visually examining the designs/models for conformance with the product</li> <li>• discuss the importance of creating unique designs which is difficult to replicate</li> <li>• explain the company's policies on personnel management, relevant legislation, standards, policies, and procedures followed in the company</li> <li>• explain organizations history and culture</li> <li>• discuss the organizational structure</li> <li>• explain the company's policies related to dress code and etiquette</li> <li>• discuss the locations where the materials are typically stored</li> <li>• explain the key product lines of the company</li> <li>• discuss basic designing knowledge</li> <li>• explain the importance of managing his/her time to sketch the products</li> <li>• describe the importance of appropriately scheduling sketching so that when the time for coloring comes the products are ready</li> </ul>	<ul style="list-style-type: none"> <li>• demonstrate the selection of the design depending on the end-users of the product, in case of the absence of model</li> <li>• demonstrate the use of recommended tools and colors for sketching</li> <li>• perform recognition of the appropriate and relevant colors for sketching</li> <li>• demonstrate carefully sketching of the design from the model according to the product dimension using various tools</li> <li>• perform sketching using the right stroke of the brush in the right thickness and angle</li> <li>• demonstrate how to set aside the sketched product</li> <li>• demonstrate how to set aside the colors and tools in appropriate locations</li> <li>• demonstrate cleaning the area after the sketching</li> <li>• demonstrate how to visually ensuring that there is no wastage of the materials</li> <li>• demonstrate how to visually examine if the final sketched product looks neat and in line with the model</li> <li>• demonstrate the fitment between designs, thickness, product dimensions, and end product usage</li> <li>• demonstrate different sketching techniques</li> <li>• demonstrate handling the raw materials appropriately</li> <li>• demonstrate importance ensuring that there is no mal handling/accidents due to improper handling of the raw materials</li> <li>• demonstrate how to store the raw materials appropriately</li> <li>• perform handling the tools like brushes of different hair density</li> <li>• demonstrate consumables used for sketching</li> <li>• show color combinations and mixing</li> <li>• demonstrate tools used in sketching</li> </ul>

<ul style="list-style-type: none"> <li>• discuss the importance of ensuring that there is no mal handling/accidents due to improper handling of the tools</li> <li>• describe basic geometry</li> <li>• explain the usage of the right shades for sketching</li> </ul>	(brushes) and usage
<b>Classroom Aids:</b>	
Charts, Models, Video presentation, Flip Chart, White-Board/SmartBoard, Marker, Duster	
<b>Tools, Equipment and Other Requirements</b>	
Pencils, erasers, brush, colours, etc.	

## Module Name 3: Perform coloring/painting

Mapped to HCS/N0803, V2.0

### Terminal Outcomes:

- select color and other materials for painting
- color/paint the ceramic products
- explain the importance of ensuring quality and production standards

<i>Duration: 03:00</i>	<i>Duration: 100:00</i>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• discuss how to identify the colors that have to be used based on the end product usage</li> <li>• discuss how to identify the right colors based on the final colors that are required to be present on the product after the firing</li> <li>• explain the benefits of adhering to the model for the color scheme</li> <li>• explain the process of deciding the attractive color schemes in the absence of model</li> <li>• discuss the benefits of using multiple colors as per the design requirement</li> <li>• explain the importance of ensuring the coloring is smudge-free and not runny</li> <li>• explain how to place the product appropriately after coloring</li> <li>• explain company policies on personnel management, relevant legislation, standards, policies, and procedures followed in the company</li> <li>• discuss the organization's history and culture</li> <li>• explain organization structure</li> <li>• discuss company's policies related to dress code and etiquette</li> <li>• discuss the fitment between designs, thickness, product dimensions, and end product usage</li> <li>• explain the importance of managing time while coloring the products</li> <li>• discuss the importance of appropriate scheduling of coloring so that when the time for glazing comes the products are ready</li> <li>• explain handling the raw materials appropriately</li> <li>• discuss the importance of ensuring that there is no mal handling/accidents due to improper handling of the raw materials</li> <li>• discuss the importance of ensuring that there is no mal handling/accidents due to improper handling of the equipment</li> <li>• explain basic geometry</li> </ul>	<ul style="list-style-type: none"> <li>• demonstrate taking the color oxides in the right quantities for coloring from the color mix storage</li> <li>• demonstrate the process of selecting the right brushes to color the sketch</li> <li>• perform carefully coloring the interior of the sketch on the product</li> <li>• demonstrate the use of brushes of different thicknesses based on the area of painting in the ceramic craft</li> <li>• perform the cleaning of the brushes before dipping into another color to explain the importance of ensuring neat coloring</li> <li>• demonstrate the process of visually examining the colors for conformity with the product</li> <li>• demonstrate the process of visually examining the importance of ensuring that there is no wastage of the materials</li> <li>• demonstrate the process of visually examining the importance of ensuring that there is no wastage of the materials</li> <li>• demonstrate how to inspect if the final colored product looks neat and in line with the model</li> <li>• perform completion of the painting on time and achieve the periodical target</li> <li>• perform the process of cleaning the area after the coloring</li> <li>• demonstrate the locations where the materials are typically stored</li> <li>• demonstrate the key product lines of the company</li> <li>• perform basic coloring knowledge</li> <li>• perform the coloring techniques</li> </ul>

	<ul style="list-style-type: none"> <li>• demonstrate storing the raw materials appropriately</li> <li>• demonstrate handling the tools like brushes of different hair density</li> <li>• demonstrate usage of the right shades for coloring</li> <li>• show consumables used for painting</li> <li>• perform the coloring of combinations and mixing</li> <li>• show the tools used in coloring (brushes) and usage</li> </ul>
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<b>Classroom Aids:</b>
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Charts, Models, Video presentation, Flip Chart, White-Board/SmartBoard, Marker, Duster
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<b>Tools, Equipment, and Other Requirements</b>
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Color Mixtures, brushes, etc
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## Module Name 4: Coordinate with colleagues and work as a team

*Mapped to HCS/N9901, V6.0*

### Terminal Outcomes:

- Interact with supervisor
- Coordinating with colleagues
- Carry out reporting and documentation

<i>Duration: 05:00</i>	<i>Duratio<b>s</b>n: 35:00</i>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• discuss the benefits of compiling with health, safety gender, and pwd (people with disability) related instructions applicable to the workplace.</li> <li>• discuss the importance of understanding the work output requirements, targets, performance indicators, and incentives.</li> <li>• explain the benefits of delivering quality work on time and report any anticipated reasons for delays and handover completed work to the supervisor</li> <li>• describe how to compile a report on any grievances, production defects, and potential hazards</li> <li>• discuss the importance of communicating maintenance and repair schedule proactively to the supervisor</li> <li>• explain how to interact and clarify doubts on design, usage of materials &amp; tools, quality &amp; standards compliance, etc.</li> <li>• describe how to compile a report in time for shortage or need of raw materials</li> <li>• describe how to communicate with colleagues from within and other departments, clearly and effectively on all aspects to carry out the work among the team</li> <li>• discuss the importance of maintenance etiquette, use polite language, demonstrate responsible and disciplined behavior towards colleagues.</li> <li>• discuss the importance of putting the team over individual goals and multi-task or share work where necessary supporting the colleagues.</li> <li>• explain the benefits of documenting all the details accurately relating to one's role as required.</li> <li>• explain the benefits of knowing the importance of gender equality being followed in the organization and policies for reporting any harassment or inappropriate behavior</li> <li>• explain the benefits of knowing how to accommodate employees with disabilities etiquette</li> </ul>	<ul style="list-style-type: none"> <li>• demonstrate mock drills/ evacuation procedures; group discussions, training sensitization programs for gender, and pwd awareness organized at the workplace.</li> <li>• role-play of receiving job orders and instructions from reporting supervisor and receive feedback on work standards.</li> <li>• demonstrate the procedures for working with colleagues, his/her role, and responsibilities about this.</li> <li>• show tools and equipment handling procedures and common potential hazards in the workplace and the procedures to deal with them</li> <li>• demonstrate the expressing and addressing grievances appropriately, deal with difficult work relationships, and manage internal conflicts effectively.</li> </ul>

- to adhere to and proper language and terminology
- explain the benefits of knowing how to communicate, offer help, respecting space, parking, etc. for people with disabilities or special needs
  - explain the benefits of knowing promoting a safe, accessible, and healthy workplace for disabled employees
  - discuss company's policies on preferred language of communication, incentives, quality standards, personnel management, reporting, and escalation matrix policy.
  - discuss the company's standard operating procedure (sop) and the risk and impact of not following them.
  - explain the organizational hierarchy and the line of reporting structure and work target and review mechanism
  - discuss the procedures to report employment-related issues and to deal with conflicts
  - discuss the importance of the individuals' role in the organizational workflow and details of the individual responsibilities
  - describe how to document the job activity as required like the demonstrate how to sheets, history sheets, etc

**Classroom Aids:**

Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster

**Tools, Equipment and Other Requirements**

Basic Stationery

## Module Name 5: Maintain Safe and Healthy Work Environment

*Mapped to HCS/N9902, V6.0*

### Terminal Outcomes:

- Maintain workplace safety and security standards
- Maintain effective waste management

<i>Duration: 02:00</i>	<i>Duration: 35:00</i>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• explain the importance of carrying out work functions by organizational standards, greening solutions, procedures, policies, legislation, and regulations.</li> <li>• discuss the benefits of application and follow these policies and procedures within your work practices and inculcate sustainable consumption practices</li> <li>• discuss how one can actively get involved in improving the performance of the organization in line with their role and responsibilities and support adaptation to more environmentally friendly processes</li> <li>• describe how to comply with safety procedures while at work to prevent accidents</li> <li>• explain why it is necessary to wear appropriate personal protective gear such as gloves, protective goggles, masks, etc. while working</li> <li>• discuss the importance of ensuring zero accidents at the workplace</li> <li>• discuss the importance of adhering to safety standards and discuss the importance of ensuring no material damage</li> <li>• discussion on making conscious and sustainable decisions for achieving an effective and green workplace.</li> <li>• discuss company's policies on work safety and occupational hazard management</li> <li>• describe why it is important to know the company's hr policies and reporting structure</li> <li>• explain company emergency evacuation procedure</li> <li>• discuss standard operating procedure (sop) of processes</li> <li>• explain precautionary activities to be followed in the processes</li> </ul>	<ul style="list-style-type: none"> <li>• demonstrate how to take adequate safety measures while handling materials, chemicals, and tools</li> <li>• demonstrate appropriate and recommended clothing as per the work environment</li> <li>• perform recommended material handling procedures to control material and personal damage.</li> <li>• perform all procedures as per the company's work instructions for controlling operational risk to be competent.</li> <li>• perform the duties in a manner that minimizes environmental damage</li> <li>• show disposal of waste safely and correctly in a designated area as per company's sop</li> <li>• role-play of reporting any accidents, incidents, or problems without delay to the supervisor and take necessary immediate action to reduce the further danger</li> <li>• demonstrate accidental risks to the worker</li> <li>• demonstrate how to maintain the work area safe and secure</li> <li>• demonstrate how to perform the duties in a way to minimize accidental risks</li> <li>• demonstrate how to handle chemicals in a safe manner</li> <li>• demonstrate how to operate tools and electrical equipment</li> <li>• perform emergency procedures to be followed in case of a mishap such as fire accidents etc.</li> <li>• perform purpose and usage of protective gears such as gloves, protective goggles, masks, etc. while working</li> <li>• perform safe and correct material handling procedure</li> </ul>

<b>Classroom Aids:</b>	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
<b>Tools, Equipment and Other Requirements</b>	
Basic Stationery	

## Module Name 6: Maintain Personal Hygiene

*Mapped to HCS/N9903, V3.0*

### Terminal Outcomes:

- Follow practices for Personal Hygiene at the workplace

<i>Duration: 03:00</i>	<i>Duratio: 30:00</i>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• explain the importance of covering the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust</li> <li>• explain wearing safety shoes while visiting the production unit can avoid any damage.</li> <li>• explain the benefits of wearing personal protective equipment while visiting the different departments during production. or example mask in the washing section, glasses and masks in an assembly line, and gloves in the printing section, etc.</li> <li>• explain why one should wash /sanitize hands after a factory unit before touching any document, laptop, cell phone, etc.</li> <li>• discuss benefits of undergoing preventive health demonstrate how toups at regular intervals</li> <li>• discuss importance of taking prompt treatment from the doctor in case of illness</li> <li>• discuss the importance of ensuring no productivity loss or absenteeism from work due to illness.</li> <li>• discuss the importance of ensuring no long-term ill effect on personal health.</li> <li>• explain company's policies on personal health and occupational hazard management</li> <li>• discuss company's hr policies.</li> <li>• discuss company's reporting structure.</li> <li>• health risks to the worker at the workplace.</li> <li>• describe how to perform the duties in a way to minimize pollution at the workplace.</li> <li>• discuss what personal protective equipment should be worn and how it is cared for.</li> <li>• discuss the emergency procedures to be followed in case of a mishap such as fire accidents etc.</li> </ul>	<ul style="list-style-type: none"> <li>• role-play of following sops for dealing with blisters; scratches; accidental fires or any other type of emergencies at work</li> <li>• demonstrate company's emergency evacuation procedure.</li> <li>• perform healthy work practices.</li> <li>• discuss safe disposal methods for waste.</li> <li>• demonstarte how to provide first-aid treatment at the workplace.</li> </ul>
<b>Classroom Aids:</b>	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
<b>Tools, Equipment and Other Requirements</b>	
Basic Stationery	

## Module Name 7: Basic Business Management

*Mapped to HCS/N9904, V3.0*

### Terminal Outcomes:

- Carry out the activities of E-commerce
- Follow export-related practices
- Maintain product packaging SOPs

<i>Duration: 05:00</i>	<i>Duration: 55:00</i>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• discuss the importance of training the employees of his/her unit with the appropriate skills required to make market-relevant and quality products.</li> <li>• discuss the importance of motivating the employees.</li> <li>• explain how to compile a report based on old production reports.</li> <li>• discuss how to address the issues faced in previous productions and try to resolve them.</li> <li>• describe the procedure of gathering and analyzing the cues from the market.</li> <li>• discuss the benefits of ascertaining customer preference.</li> <li>• discuss the development of product range lines based on current market preference.</li> <li>• discuss the development of product range lines that are unique and able to price high.</li> <li>• describe the process of pricing the products according to market trends.</li> <li>• explain the identification of the competent marketing strategy for the product range to be competent, the user/individual on the job.</li> <li>• discuss ascertaining the quantity and right pricing to procure the materials.</li> <li>• explain the identification of the right locations/agents from where the raw materials can be procured.</li> <li>• discuss the importance of ensuring quality materials are procured.</li> <li>• discuss the importance of ensuring the procured materials are stored in appropriate conditions.</li> <li>• explain the procedure of compiling record of price quotations, pos, and bills of procurement for future reference.</li> <li>• discuss how to maintain a healthy and professional relationship with the vendor</li> <li>• discuss the competitive market falls in order with the company policies of best price, quality, and delivery parameters.</li> <li>• discuss the importance of analyzing the</li> </ul>	<ul style="list-style-type: none"> <li>• role-play of interactive meetings of managers of sales and production teams and categorize the issues and feedbacks of both the teams</li> <li>• demonstrate the listing of the raw material and prepare a b.o.m according to the product lines.</li> <li>• role-play of negotiations to get the best price.</li> <li>• demonstrate the process of compiling the various records of all aspects of the business.</li> <li>• demonstrate product and craft knowledge including material and tools requirements.</li> <li>• demonstrate basic record-keeping techniques</li> </ul>

prevalent price for product lines.

- explain how to decide on the most effective means to access the market.
- explain how to plan for cost-effective transportation to the market.
- discuss the benefits of the positioning of the product according to market requirements.
- explain the way of identifying and addressing the expectations of customers
- discuss the ways to analyze and ascertain the cost of production.
- explain the benefits of maintaining the book of accounts related to the business
- explain the benefits of maintaining the export documents like a letter of credit, custom clearance.
- discuss and identify cost-effective means of running the business.
- discuss and identify various aspects of business that require recording.
- explain how to design formats for recording.
- explain the importance of maintaining these records with periodic updations.
- explain the importance of maintaining necessary documents as per local government and regulatory requirements.
- discuss how to reframe the procurement strategy according to local scenarios like weather conditions, transport strikes, affected prices, etc.
- discuss the importance of understanding basics accounting so that he/she can monitor the transactions between company and vendor.
- discuss the importance of knowing the banking basics to keep the export process flawless.
- discuss the importance of understanding the costing principles to calculate the cost of production with all the overheads and the actual price.
- explain the ways of gathering market intelligence.
- explain various transportation means and implications on cost.
- discuss various product lines that can be discuss the importance of creatingd depending on the sector of operation.
- discuss basic laws, rules, regulations, etc. regarding business.
- explain vendor management and development.
- discuss pricing techniques.
- discuss business profitability assessment.

**Classroom Aids:**

Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster

**Tools, Equipment and Other Requirements**

Basic Stationery

**Mandatory Duration:** <00:00>

**Recommended Duration:** <00:00>

**Module Name:** On-the-Job Training

**80:00**

**Location: On Site**

**Terminal Outcomes**

After successful completion of OJT candidate will become well trained in sketching and painting.

## Annexure

### Trainer Requirements

Trainer Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
<b>Graduate with 6-12 Months of experience in handicraft industry</b>	Finishing and painting	6 months	Finishing and painting	6 months	Finishing and painting	NA

Trainer Certification	
Domain Certification	Platform Certification
Certificate for Job Role: "Sketching and painting artisan (Ceramics)" mapped to QP: "HCS/Q0802"	Certified for Job Role: "Trainer " mapped to QP: "MEP/Q0102; V:1.0"

## Assessor Requirements

Assessor Prerequisites						
Minimum Educational Qualification	Specialization <Specify the areas of specialization that are desirable.>	Relevant Industry Experience		Training/Assessment Experience		Remarks
		Years	Specialization	Years	Specialization	
Graduate with 6-12 Months of experience in handicraft industry	Finishing and painting	6 months	Finishing and painting	6 months	Finishing and painting	NA

Assessor Certification	
Domain Certification	Platform Certification
Certificate for Job Role: "Sketching and painting artisan (Ceramics)" mapped to QP: "HCS/Q0802"	Certified for Job Role: "Assessor" mapped to QP: "MEP/Q0104; V:1.0"

## Assessment Strategy

This section includes the processes involved in identifying, gathering and interpreting information to evaluate the learner on the required competencies of the program.

1. Criteria for assessment for each Qualification Pack will be discuss the importance of creatingd by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for each PC.
2. Each NOS will be assessed both for theoretical knowledge and practical
3. The assessment will be based on knowledge bank of questions discuss the importance of creatingd by the SSC.
4. Individual assessment agencies will discuss the importance of creating unique question papers for theory and skill practical part for each candidate at each examination/training centre
5. To pass the Qualification Pack, every trainee should score a minimum of 70% in every NOS
6. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack

## Glossary

Term	Description
<b>Declarative Knowledge</b>	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
<b>Key Learning Outcome</b>	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
<b>OJT(M)</b>	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training onsite
<b>OJT(R)</b>	On-the-job training (Recommended); trainees are recommended to complete specified hours of training onsite
<b>Procedural Knowledge</b>	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
<b>Training Outcome</b>	Training outcome is a statement of what a learner will know, understand and be able to do <b>upon the completion of the training.</b>
<b>Terminal Outcome</b>	Terminal outcome is a statement of what a learner will know, understand and be able to do <b>upon the completion of a module.</b> A set of terminal outcomes help to achieve the training outcome.

## Acronyms and Abbreviations

Term	Description
<b>QP</b>	Qualification Pack
<b>NSQF</b>	National Skills Qualification Framework
<b>NSQC</b>	National Skills Qualification Committee
<b>NOS</b>	National Occupational Standards